

**INFORMATION SHEET FOR *Museum Visitors* IN RESEARCH STUDIES****Title of Study:**

The Work of Medical Museums: Collaborative approaches to understanding methods, outcomes, and implications for well-being, [www.workofmedicalmuseums.com](http://www.workofmedicalmuseums.com)

**Department:** Institute of Archaeology, UCL

**Name and Contact Details of the Researcher(s):** Cornelia (Nina) Thompson, [cornelia.thompson.18@ucl.ac.uk](mailto:cornelia.thompson.18@ucl.ac.uk)

**Name and Contact Details of the Principal Researcher:** Rachel King, [tcnrki@ucl.ac.uk](mailto:tcnrki@ucl.ac.uk)

**Name and Contact Details of the UCL Data Protection Officer:** [data-protection@ucl.ac.uk](mailto:data-protection@ucl.ac.uk)

**This form applies to data collected in collaboration with:**

**The Anaesthesia Heritage Centre, Association of Anaesthetists**

**1. Invitation**

You are being invited to take part in research for a PhD dissertation. Please take the time to read the following information which explains what participation will involve. If you have any questions, email the lead researcher here: [cornelia.thompson.18@ucl.ac.uk](mailto:cornelia.thompson.18@ucl.ac.uk)

**2. What is the project's purpose?**

This project aims to examine how visitors engage with medical museums and their collections including why people choose to visit these museums, how they react to objects on display and what they feel they gain from these visits.

**3. Why have I been chosen?**

You have been in contact with a medical museum that has shared this study information with you and you have chosen to click the survey link provided. You will be asked to confirm you are over 18 and eligible for study participation.

**4. Do I have to take part?**

Taking part is entirely voluntary. If you do decide to take part, you will be directed to a consent form on the next page. You can withdraw consent at any time and without giving a reason until December 2023. If you decide to withdraw, you will be asked what you wish to happen to the data you have provided up to that point.

**5. What will happen to me if I take part?**

You will get a series of questions to answer and you may answer or skip any questions as you wish. This should take about 5-10 minutes, though may go longer if you choose to give more detailed answers. Your answers will be recorded anonymously.

If you consent, your responses will also be shared with the relevant museum. If you consent for the museum to have access to your responses, they will store them in accordance with their policy. Your full responses will not be shared with anyone else, but full or partial answers to questions may be published or otherwise shared as a result of this study. I will delete all survey data in my possession within 18 months of completion of this study.

At the end of this survey, you will be given a survey identification number – if you wish to withdraw your data at any time up until December 2023, email the lead researcher ([cornelia.thompson.18@ucl.ac.uk](mailto:cornelia.thompson.18@ucl.ac.uk)) with that number and your survey will be removed from the study.



## 6. What are the possible disadvantages and risks of taking part?

I will not be recording any identifying information, but it is possible someone could recognize personal stories shared.

I am asking about your feelings and reactions to your museum visit, so it is possible you will have an emotional reaction or feel distress. You are also offering your time. You are free to skip any questions, answer in as much or little detail as you wish, and may pause or stop the survey at any time.

## 7. What are the possible benefits of taking part?

Whilst there are no immediate benefits for taking part in this project, it is hoped that this research will contribute to better understanding of audience engagement and associated wellbeing. You will have an opportunity to share your opinions and feelings about this museum, your visit and what you have experienced today. Your opinions may be read by academics and people in the museum field and may influence museum practice. If you choose to share your responses with the museum, it may also be shared with other museum visitors and may have positive influence there as well.

## 8. What if something goes wrong?

If you have any concerns or wish to make a complaint, please contact me at [Cornelia.Thompson.18@ucl.ac.uk](mailto:Cornelia.Thompson.18@ucl.ac.uk) or +44 07743027090.

You may also contact the Principle Investigator at: [rachel-king@ucl.ac.uk](mailto:rachel-king@ucl.ac.uk).

If you feel any complaint has not been handled to your satisfaction, please contact the UCL Ethics Team at: [ethics@ucl.ac.uk](mailto:ethics@ucl.ac.uk).

## 9. Will my taking part in this project be kept confidential?

Yes. I will not ask for or record your name. I will only retain your email if you provide it to schedule a possible follow-up interview (or to request a digital copy of the dissertation) and it will be stored in a password protected, encrypted format on UCL secure servers, not shared with any other parties, only used for the stated purpose and deleted at the completion of this project.

## 10. Limits to confidentiality

If you consent, the museum will have access to your responses. Though your name will not be recorded, if you are a repeat visitor it is possible museum staff may recognize stories or other information shared. It is not expected this study will have a wide general audience, but it is possible someone may recognize personal information shared. I will make an effort to redact any information that feels especially identifiable, and you may request to redact any part of the information you provide or withdraw completely from the study at any point before December 2023.

I will not share information other than as stated here unless I hear something that makes me worry that you or someone else may be in danger, in which case I may inform the relevant agencies.

## 11. What will happen to the results of the research project?

This dissertation will be completed between March - September 2024. If you wish to have a copy, it will be sent to you in a digital format. If you indicate you wish to have a copy, your email will be kept for this purpose, not shared with any other parties and deleted after sending you the dissertation. Research results will also be published on a dedicated project website and you may access them there.



Research results may also be presented to research partners or to other interested parties through articles, blog posts, etc. You will be anonymous in all such presentations and publications.

## 12. Local Data Protection Privacy Notice

The controller for this project will be University College London (UCL). The UCL Data Protection Officer provides oversight of UCL activities involving the processing of personal data, and can be contacted at [data-protection@ucl.ac.uk](mailto:data-protection@ucl.ac.uk)

This 'local' privacy notice sets out the information that applies to this particular study. Further information on how UCL uses participant information can be found in our 'general' privacy notice:

For participants in research studies, click [here](#)

The information that is required to be provided to participants under data protection legislation (GDPR and DPA 2018) is provided across both the 'local' and 'general' privacy notices.

The categories of personal data used will be as follows:

Contact information (e-mail) - **only** if you indicate interest in a follow-up interview  
(If you would like to request a copy of the dissertation once it is completed, you may leave your email for that purpose and it will be stored separately from any survey responses or other information)

The lawful basis that would be used to process your *personal data* will be performance of a task in the public interest.

*Your personal data will be processed so long as it is required for the research project. We will endeavour to minimise the processing of personal data wherever possible.*

Your personal data will be stored and handled in the following ways:

- Contact information will be stored on secure UCL servers in separate, password-protected files **only** if you choose to provide your email for the purposes of a follow-up interview and will only be marked with your anonymised survey number in order to allow for accurate data analysis alongside interview responses.
- Contact information will be deleted at the end of the study.
- If you request a digital copy of the dissertation, your email will be stored in a separate, secure file for that purpose only and deleted once the dissertation is sent.
- Anonymized survey data will be shared with the relevant museum partner **only** if you consent and will be stored in accordance with their practices.
- All data remaining in my possession will be deleted within 18 months of study completion.

If you are concerned about how your personal data is being processed, or if you would like to contact us about your rights, please contact UCL in the first instance at [data-protection@ucl.ac.uk](mailto:data-protection@ucl.ac.uk)

## 13. Who is organising and funding the research?

The research is occurring as part of my degree program at UCL and in collaboration with the Anaesthesia Heritage Centre and Old Operating Theatre Museum & Herb Garrett. No one is funding this research.

## 14. Contact for further information

Cornelia (Nina) Thompson at [cornelia.thompson.18@ucl.ac.uk](mailto:cornelia.thompson.18@ucl.ac.uk)

You may download a copy of this information sheet by clicking here [link will be inserted]

**Thank you for reading this information sheet and for considering to take part in this research study.**